

16 June 2017

Our ref: AM/JSCC Jun 17

Contact: Amelia McNally

Tel: 01462 474514

E-Mail: amelia.mcnally@north-herts.gov.uk

To: The Members of the Joint Staff Consultative Committee:

Councillors: Fiona Hill (Chairman), Sarah Dingley, Bernard Lovewell,
Mrs. L.A. Needham and Martin Stears-Handscorn.

(Substitutes: Councillors Ian Albert, John Bishop and Michael Weeks).

UNISON: Dee Levett, David Carr, Debbie Ealand, Keith Fitzpatrick-Matthews.

Staff Consultation Forum: Christina Corr, Claire Morgan.

You are invited to attend a meeting of the

**JOINT STAFF CONSULTATIVE COMMITTEE
and
THE HUMAN RESOURCES STRATEGIC FORUM**

to be held in

***TOWN LODGE MEETING ROOM 1, GERNON ROAD,
LETCWORTH GARDEN CITY**

on

WEDNESDAY, 28 JUNE 2017

at

3.00 p.m.

[*PLEASE NOTE VENUE FOR THE MEETING]

Yours sincerely,



David Miley
DEMOCRATIC SERVICES MANAGER

AGENDA
PART I

ITEM		PAGE
1.	APOLOGIES FOR ABSENCE To note the apologies tendered from any members of the Committee unable to attend this meeting.	-
2.	MINUTES – 5 APRIL 2017 To take as read and approve as a true record the Minutes of the meeting of the Joint Staff Consultative Committee and the Human Resources Strategic Forum held on 5 April 2017.	-
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
4.	CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item but must leave the room before the debate and vote.	-
	JOINT STAFF CONSULTATIVE COMMITTEE	
5.	STAFF CONSULTATION FORUM To receive the Minutes of the meetings of the Staff Consultation Forums held on 5 April 2017, 3 May 2017 and the Draft Minutes of 7 June 2017.	1
6.	INFORMATION NOTE: PEOPLE STRATEGY UPDATE INFORMATION NOTE OF THE CORPORATE HUMAN RESOURCES MANAGER To update the Committee on the progress made in the last quarter on the People Strategy 2015 – 2020 which covers the Workforce Development needs.	15

ITEM	PAGE
7. INFORMATION NOTE - A ROUNDUP OF CURRENT GOVERNMENT CONSULTATIONS AND UPDATE ON THE NJC PAY SCALES NATIONAL REVIEW INFORMATION NOTE OF THE CORPORATE HUMAN RESOURCES MANAGER To consider a round up of the latest position on government consultations that will mean changes to pay, benefits and other HR employee policy and practices.	27
8. HUMAN RESOURCES STRATEGIC FORUM DISCUSSION PAPER – TRANSFER OF UNDERTAKINGS PROTECTION OF EMPLOYMENT (TUPE) To discuss issues regarding Transfer of Undertakings Protection of Employment (TUPE)	31
9. SUGGESTED DISCUSSION TOPICS A comprehensive list of discussion topics from which to choose the subjects for future Committee debate.	35

Future Meetings

The dates for the meetings of the Joint Staff Consultative Committee and the Human Resources Strategic Forum to be held in the 2017/18 Civic Year (all at 3.00pm in Town Lodge Meeting Room 1) are as follows:

Wednesday, 27 September 2017
Wednesday, 20 December 2017
Wednesday, 28 March 2018